

**Academy of Business & Finance**

*~ Internship Posting Form ~*

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| **Company Name:** | **Bloom Creative Arts** |
| **Company Address:** | **7821 Erie Road**  **Derby, NY 14047** |
| **Contact Name & Title:** | **Megan Cotoniak, Executive Director** |
| **Phone Number:** | **422-0070** |
| **Contact e-mail address** | **megan@bloomcreativearts.com** |
| **Start Date:** | **July 8, 2019** |
| **Job Description**:  *Specific Details of Responsibilities* | The Special education teaching assistant works under the direction of the lead teacher to plan and implement developmentally appropriate early education programming for young children who have special needs and children who are typically developing. This position will floart between 2 classroom.  **Essential Job Functions:**   * Aid teacher in preparing & implementing daily activities * Assistant must be flexible with room assignments & jump in wherever needed * Maintain cooperative relationships & clear, positive communication with staff, children, families, and support professionals * Provide personal care to children as needed * Ensure safety of children at all times & across all learning environments * Maintan health and safety practices in accordance with state and local regulatory guidelines |
| **Recommended Skills:** | Flexibility, energy & enthusiasm when working with children. Ability to multi-task & adapt to the needs of the class. Ability to assess classroom environment. |
| **Posting Deadline Date**: | **05-20-19** |
| **Pay Rate:** | **11.10/hr** |
| **No. of Positions Available:** | **1** |
| **Other Requirements** | Complete background check in accordance with OCFS regulations |